

**Draft**  
**Tuscola County Board of Commissioners**  
**Committee of the Whole**  
**Friday, February 1, 2019 – 8:00 A.M.**  
**HH Purdy Building - 125 W. Lincoln, Caro, MI**

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell, District 3 - Kim Vaughan (via Google Hangouts) (excused at 10:25 a.m.), District 4 - Mark Jensen

Absent: District 5 - Daniel Grimshaw

Also Present: Mike Hoagland, Clerk Jodi Fetting, Mike Miller, Eean Lee, Tisha Jones-Holubec, Sheriff Glen Skrent, Clayette Zechmeister, Steve Anderson, Shelly Lutz

**Finance/Technology**  
Committee Leaders-Commissioners Young and Jensen

**Primary Finance/Technology**

1. **Remonumentation Update** - Mike Hoagland provided a brief update. Michael Yates was not in attendance today. Mike Hoagland will schedule for an upcoming meeting.
2. **MSU Agreement for Extension Services** - Mike Hoagland provided an update regarding the agreement. Matter to be handled at the Board Meeting today.
3. **Update Regarding County Pension Plans** – Clayette Zechmeister provided an update regarding the MERS Retirement system and a comparison of the defined benefit versus the defined contribution retirement plans.
4. **Friend of the Court System Security Auditing Agreement and Budget Amendment** - Eean Lee provided an update regarding the savings from the original budgeted amount and the ability to have Friend of the Court gain reimbursement. Matter to be handled at the Board Meeting today.

**On-Going and Other Finance**

**Finance**

1. Work with MREC to Resolve Remaining Assessing/Taxation Disputes with Wind Turbine Companies - Mike Hoagland provided an update and an overview of legal costs that the County has incurred.
2. Providing Water to Caro Regional Center
3. Water Rates Paid for County Facilities Along M24 and Deckerville Roads
4. Opioid Lawsuit
5. State Assessing Changes
6. Alternate to MCDC to Provide an Indigent Dental Clinic
7. Prepare of Updated Multi-Year Financial Plan - Mike Hoagland would like to prepare a two or three year projected plan.

8. Update Wind Turbine Revenue Information
9. Continue Review of Road Commission Legacy Costs
10. 2018 Comprehensive Annual Report Development
11. Convert to New State Chart of Accounts - Mike Hoagland explained the changes being implemented by the State.
12. 2020 Budget Development
13. Second Year MIDC Plan and Budget - Will be looking to add a part-time secretary to the program. Space will be a concern. It is expected to be funded by the State.
14. Determine if any Drain Bonds can be Retired Early or Refinanced
15. Property and Liability Insurance Renewals
16. How to Provide Physiological Services to Jail Inmates - Sheriff Skrent stated the number of inmates receiving services has decreased. TBHS is not able to accept any new cases from the jail at this point. Matter discussed.

COW Meeting Recessed at 9:05 a.m.  
 Board went into Public Hearing at 9:05 a.m.  
 COW Meeting Reconvened at 9:17 a.m.

Matter of Village of Millington Annexation will be handled at the Board Meeting today.

### Technology

1. New Kronos Time Attendance and BSA Finance/General Ledger Software
2. Animal Control Camera and Other Security
3. New Server and Network Storage Capacity
4. Jail Live Scan Scanner
5. CLEMIS Road Patrol Software - Update provided.
6. GIS Update - The large scale printer has been received.
7. Increasing Online Services
8. Updating County Web Page
9. Implementation of New Computer Aided Dispatch System
10. MAC Conference Call - Commissioner Bardwell would like to have the opportunity to have a MAC Representative attend a meeting using technology to provide a MAC update.

### Personnel

Committee Leader-Commissioner Vaughan and Bardwell

### Primary Personnel

1. **Discussion of Board Rules of Order, Consent Agenda, Claims Docket and Hiring Freeze** - Board discussed the above matters. Board decided that Statutory Finance be emailed to Commissioners at that same time the Board Agenda is provided. Matter regarding the Board Rules of Order to be discussed at a meeting where Commissioner Grimshaw is in attendance. Board discussed the hiring freeze and reasons it was put in place.

Recessed at 9:54 a.m.  
 Reconvened at 10:02 a.m.

2. **Resolve the Drain Office Grievance – Drain Commissioner and Human Resource Coordinator** - Drain Commissioner Mantey has presented to the Board the job

description for the creation of a new position in his office. It is not believed that he has presented to the union yet. Commissioner Vaughan is in support of rescinding the original motion. Matter to be handled at the Board meeting today.

3. **Review of Potential Policy Regarding Employment of Relatives** - Mike Hoagland has distributed proposed policy for review. Matter discussed and to be placed on the next Board agenda.
4. **Potential Process to Replace Retiring Controller/Administrator** - Mike Hoagland provided information to the Board regarding his potential retirement date of mid-June 2019. He provided a proposed plan to find a replacement for the position.

Commissioner Vaughan excused at 10:25 a.m.

5. **Review Economic Development Corporation (EDC) By-Laws, Board Member Terms, and Related Issues** - Commissioner Bardwell discussed the appointment of EDC Board Members and the current size of the EDC Board. There are three positions that are up for re-appointment. The County Clerk has submitted an ad to be placed in the Tuscola County Advertiser and it has been placed on the County website. Commissioner Young would like an update from EDC provided to the Board on a monthly basis. Commissioner Bardwell would like the current EDC board members to write a letter stating the business or entity they represent and to include the region they represent. Matter of Dr. Link to be removed from the EDC Board to be handled at the Board meeting today.

#### **On-Going and Other Personnel - No update**

1. Negotiation of Expiring Union Contracts – Setting Financial and Other Objectives
2. Strengthen and Streamline Year-End Open Enrollment
3. Evaluate Potential Training Programs
4. Start the Development of Pay Grade Schedule and Updated Job Descriptions

### **Building and Grounds**

Committee Leaders-Commissioners Jensen and Grimshaw

#### **Primary Building and Grounds**

1. **County Jail Study Committee – Development of a Concept Plan and Other County Millage Information** - Mike Miller stated the walk-through meeting with potential contractors is scheduled for February 19, 2019.
2. **Parks and Recreation Meeting Update** - Mike Hoagland shared the concern of Robert McKay in obtaining a quorum at the Parks and Recreation meeting. Matter discussed at length.
3. **Cass River Greenways – Request to Serve by Robert McKay** - Mike Hoagland explained request of Robert McKay to serve on the Cass River Greenways.

#### **On-Going and Other Building and Grounds**

1. Complete Formation of County Land Bank
2. County Physical and Electronic Record Storage Needs – Potential Use of Recycling Pole Building
3. County Property Ownership Inventory
4. Review of Alternative Solutions Concerning the Caro Dam
5. Sidewalk Improvements and Parking lot Sealing

6. Purdy Building Awning, Sign and Stucco Repairs
7. Jail Entrance Step and Ceiling Tile
8. State Police Post Water Tank Inspection, Sidewalk and Parking Lot Repairs
9. Potential Sale of Certain County Properties
10. New Septic System at Vanderbilt Park and Vegetation Clearing
11. Health Department Painting, Animal Control Ceiling and Court Windows
12. Recycling Soil Removal and Construction

#### **Other Business as Necessary**

1. Public Hearing for Village of Millington Annexation 1/31/19
2. Federal Shutdown Impact on County Health Department
3. Methods of Providing Dental Care to Indigent
4. Elected Versus Appointed Road Commissioners
5. Work with DTE and Others to Solve Increasing Energy Demands in the County
6. Update County Policies and Place on County Website
7. Review and Update Animal Control Ordinance as Necessary - Mike Hoagland reviewed the opinion provided by the county attorney regarding the ordinance. It is recommended to review the current ordinance to determine if any updates need to be made.
8. Amended Budget for Medical Examiner (matter added) - Dr. Bush has submitted a request to have a budget amendment made by March 1, 2019. Dr. Bush's letter also discussed the possibility of establishing a regionalized system. Matter discussed.
9. Closure of County Notification (matter added) - Board discussed that there is an option to notify employees using the Rave software system the Dispatch uses. Matter discussed.

#### **Public Comment Period - None**

Meeting adjourned at 11:33 a.m.

Jodi Fetting  
Tuscola County Clerk